

## Exemption from Coursework during Academic Dismissal

College of Human Sciences

Iowa State University

During the dismissal period from Iowa State University, the College of Human Sciences has set criteria that requires a student to complete at least 9 credits of college level work and earn a 2.5 GPA in those credits. Circumstances may exist that prevent a student from completing coursework. In order to seek exemption from this requirement, students must complete this form for review by the CHS Academic Standards Committee. **The form must be submitted to [kilbride@iastate.edu](mailto:kilbride@iastate.edu) within 10 business days after being academically dismissed.**

*NOTE: If an exemption is granted, a student must establish employment or volunteer experience related to the student's major or career. Evidence of this should be submitted with a letter of recommendation (on business letterhead) from the employer or direct supervisor.*

Please complete the following information, and attach your response from PART B to this sheet.

### PART A

Name: \_\_\_\_\_ ISU ID #: \_\_\_\_\_ Date: \_\_\_\_\_

Current Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Term of requested reinstatement (semester/year): \_\_\_\_\_

Proposed Major: \_\_\_\_\_ Option: \_\_\_\_\_

Academic Adviser in proposed major: \_\_\_\_\_

How many times have you been dismissed from ISU? \_\_\_\_\_ Term of last dismissal: \_\_\_\_\_

What College were you dismissed from? \_\_\_\_\_

### PART B

On a separate sheet of paper, provide a typewritten response to the following questions. General guideline for length of your response is 1 page.

1. Describe why you believe you should be exempt from taking coursework during your dismissal from ISU.
2. If your exemption is approved, describe what you will be doing during the dismissal period (e.g., fulltime employment, volunteer work, etc.).