

# FAITH FINANCIAL

Street Address  
City, State Zip code  
xxx@iastate.edu  
515.555.1111

## Objective:

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To obtain a full-time position as a financial planner for XYZ company

## Education:

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**Iowa State University**  
Bachelor of Science  
Major: Financial Counseling and Planning

**Ames, Iowa**  
December 20xx  
GPA: 3.20/4.00

## Relevant Experience:

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**First Bank and Trust Company**  
*Teller Intern*

**Story City, IA**  
May 20xx – Current

- Assist customers in making deposits, withdrawals, and loan transactions
- Discuss concerns regarding accounts with customers
- Maintain outstanding service while upholding confidentiality regulations
- Handle large amounts of currency with accuracy

**Southern Financial Services**  
*Financial Services Intern*

**Nevada, IA**  
May 20xx – October 20xx

- Utilized knowledge skills, and abilities related to short-term and long-term financial planning for current and prospective clients
- Planned, implemented, and assisted with various financial seminars designed to educate and attract prospective clients
- Developed and applied various strategies to increase the efficiency of customer data

## Other Experience:

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**Iowa State University**  
*Student Clerk*

**Ames, IA**  
August 20xx – Present

- Process schedule changes for up to 300 students per day
- Direct students to campus destinations and inform them of University policies
- Create work schedules and payroll spreadsheets for five student staff members

## Involvement

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**Financial Planning Association,**  
*Iowa State Risk Management Officer*

20xx – Present

## Leadership Positions and Activities:

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ISU CONNECT, tutor/mentor  
Iowa Games, medical aid volunteer

Spring 20xx  
Summer 20xx

## Computer Skills:

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Student Record Database  
OneSite  
Microsoft Office: Word, Excel, Access, PowerPoint, Publisher, and Outlook