

CHERI CHILDS

515.555.5555 □ 111 Lincoln Drive, Ames, IA 50014 □ xxx@iastate.edu

Education

Iowa State University

Bachelor of Science: Child, Adult, and Family Services

GPA: 3.10/4.00

Ames, Iowa

May 20xx

Certifications:

- CPR and First Aid
- Mandatory Reporter
- Universal Precautions

Relevant Experience

ABC Treatment Center - Anywhere, Iowa

January 20xx – Present

Intern

- Assist clinical coordinator with data entry of confidential patient information
- Observe and interact with children ages 5-15 with mental and behavioral disorders
- Attend seminars and meetings regarding the care of children

Department of Human Services - Anywhere, Iowa

May 20xx – August 20xx

Office Assistant

- Monitored and participated in service cases and home studies
- Developed understanding of expectations required of social workers
- Attended court proceedings and gained familiarity with the legal system

Bright Horizons - Anywhere, Iowa

January 20xx – January 20xx

Associate Teacher

- Supervised six children ages six weeks to eight years old
- Built positive relationships with parents, children, and staff
- Maintained confidentiality and complied with state, federal and Bright Horizons guidelines
- Provided a safe and fun environment for children

VOLUNTEER EXPERIENCE

ACCESS - Ames, Iowa

January 20xx– Present

- Advocate for individuals who have been affected by domestic or sexual violence
- Answer the 24-hour crisis line to listen and support clients
- Maintain confidentiality of all client information

Youth and Shelter Services - Ames, Iowa

October 20xx – December 20xx

- Supervised and interacted with adolescent clients (ages 10-17) during evening activities
- Recorded detailed observations of client behavior

On-Campus Involvement

Human Development and Family Studies (HDFS) Club, Iowa State University

20xx–20xx

Dance Marathon, Iowa State University

20xx-20xx

Destination Iowa State Team Leader

20xx