

**College of Human Sciences
Iowa State University**

Dean Helen LeBaron Hilton Endowed Chair - A Call for Nominations

The Helen LeBaron Hilton Endowed Chair in the College of Human Sciences is made possible through the vision and generosity of Dean Emeritus Helen LeBaron Hilton. Dean Hilton's previous gifts to the College and her last gift as delineated in her will have provided an Endowment of approximately \$1,425,000. With the estimated annual accrued earnings, approximately \$70,000 will be available annually for the Chair. Salary, fringe benefits, and other support, such as graduate assistant(s), travel, current expenses, etc., that may be part of an Endowed Chair position are to be funded from this annual income.

Guidelines

1. The individual selected for the Dean Helen LeBaron Hilton Endowed Chair is to be someone who is visionary; exemplifies the integrative, holistic, synergistic focus of the vision and themes of the College in advancing the well-being of children, families, and consumers; and has excellent academic credentials.
2. The individual selected for the Dean Helen LeBaron Hilton Endowed Chair should have the qualifications/vision/competencies that will contribute to the College's vision, mission, and goals as delineated in the CHS Strategic Plan. The individual is expected to enhance/expand CHS programming and is expected to possess futuristic and/or global and/or inter-cultural perspectives.
3. The individual selected for the Dean Helen LeBaron Hilton Endowed Chair may come from academe, business, industry, government, or other related agencies and/or organizations.
4. The individual selected for the Dean Helen LeBaron Hilton Chair will usually be appointed for a 4 1/2 months to 9 months appointment with the length of appointment being negotiated dependent on the needs/ preferences of the individual and College.

Procedure

The search for the Dean Helen LeBaron Hilton Chair will be conducted in the following manner:

1. A call for nominations will be made annually.
2. Nominations may be submitted by individual faculty members, CHS departments, (separate or jointly with other CHS departments), and functional units (resident instruction, research, extension) in the format as outlined in the attached nomination form. The intent is to rotate the responsibility of having the chair among the departments.
3. Proposals should be brought to CHS Cabinet for final approval the Fall semester of the preceding year of assignment.

Hilton Chair timeline for approval as agreed upon in Cabinet (updated 08/11)

HDFS FY10

KIN FY11

FSHN FY12

AESHM FY13

C&I/ELPS/SOE FY14

4. The Dean and administrator of the appropriate department/functional unit will initiate negotiations with the individual selected. The CHS faculty will be informed of the final decision as soon as acceptance has been confirmed.
5. Members of the Hilton LeBaron Hilton Endowed Chair Committee for your department should be identified and the Dean's Office should be notified of that membership. The committee is generally comprised of a chair, 2-3 faculty/staff, and a support person. The Associate Dean for Undergraduate Education and a CHS Communications Specialist have served as resources in an ex officio capacity in the past.